

## **Report on Company's Corporate Social Responsibility Policy:**

### **Corporate Social Responsibility Policy**

#### **1. Key words & meanings:**

“Act” shall mean the Companies Act 2013, including any modifications, amendments or re-enactment thereof.

“Board” shall mean the Board of Directors of the Company.

“CSR Committee” shall mean the Corporate Social Responsibility Committee constituted by the Board of the Company in accordance with the Act.

“CSR Policy” shall mean the present Corporate Social Responsibility Policy of the Company, which covers the activities to be undertaken by the Company as specified in Schedule VII to the Act and the CSR Expenditure thereon.

“CSR Projects” or “Projects” means Corporate Social Responsibility projects/activities/ programs/ initiatives, instituted in India, either new or ongoing, and includes, but is not limited to those undertaken by the Board in pursuance of recommendations of the CSR Committee as per the declared CSR.

“Financial Year” shall mean the period beginning from 1st April of every year to 31st March of the succeeding year.

“Rules” shall mean the Companies (Corporate Social Responsibility) Rules 2014, including any re-enactment, modifications or amendments thereof.

#### **2. Policy Objectives**

The Objective of the CSR policy is to lay down the guiding principles in undertaking various programs and projects by or on behalf of the company relating to corporate social Responsibility within the meaning of section 135 of the Companies Act 2013 read with schedule VII of the Act and CSR Policy Rules 2014.

#### **3. Role of the CSR Committee:**

- a) Draft the CSR Policy and recommend the board for its approval
- b) Review and recommend new CSR initiatives to be taken up by the company
- C) To carry such other functions as may be delegated to it by the board relating to CSR activities of the company

#### 4. Focus Area:

In accordance with the requirements under Companies Act 2013 Softgel Healthcare Private Limited will focus on the following Activities as prescribed under schedule VII of the Companies Act 2013.

- i) Eradicating Hunger and Poverty
- ii) Promotion of Education
- iii) Promoting Gender Equality and Empowering Women
- iv) Ensuring environmental sustainability
- v) Enhancing Vocational Skills

The Company shall give preference to the areas in and around the places of Business of the Company to other areas while implementation of the CSR Projects.

#### 5. Composition of CSR Committee:

The CSR Committee shall comprise of 3 (three) Members of the Board. Subject to the requirements of the Act, the Board may increase or decrease the size of the CSR Committee by passing a resolution.

The CSR Committee shall consist of the following directors:

1. Mr.A.M.Sulaiman
2. Mr.M.Alagappan
3. Mr.K.Nagappan

#### 6. Implementation:

The CSR Committee may identify external organizations and / or entities to assist with the various aspects of implementation of this policy including but not limited to identifying Organizations, obtaining CSR Proposals, conducting due diligence of Organizations etc. from time to time as approved by the CSR Committee and the Board. The funds have been transferred to PM's relief fund and a part of contribution was spent towards supply of cotton bags to general public for eradication of usage of plastic bags.

## 7. Monitoring of CSR Activities:

CSR Committee of the company will be responsible for the monitoring of various CSR Projects or programs undertaken by the company directly or indirectly.

- i) Company Undertakes the CSR activities as provided in the CSR policy
- ii) The Projects/Programs are implemented as per the program approved by the board
- iii) The budget allocated for each of the project is utilized for the projects as per the approved plans.
- iv) The objective of the project/program is achieved as per the plans.
- v) Company shall provide necessary resources and human capital for implementation and effective monitoring of the CSR Projects and programs as may be directed by the CSR Committee.

## 8. Reporting:

On approval of the CSR Policy or any amendments thereof, the contents of the policy shall be included in the Board's report.

At the end of each financial year, the CSR Committee shall prepare a report of the CSR Program in the prescribed form relating to the financial year and submit to the board for its inclusion in the Board's report.